



## **SAP Team Maintenance Customization**

**This list outlines slides the SAP team maintenance facilitator will revise/update before maintenance.**

**Slide 2** – Agenda (remove sections based on the allotted time and/or priorities)

**Slide 4 (optional)** – Decide if the team will view the SAP Mock Team Meeting Video and discuss during SAP maintenance; hide slide if not viewing the video

**Slide 5 (optional)**– Insert SAP Team Functioning Survey link if using an online survey like Google Forms, Microsoft Forms, Survey Monkey, etc.

**Slide 11-14** – Insert graphs from the SAP Data Template after entering the team’s data into the spreadsheet

**Slide 18-21** – Insert graphs from the Data Template after entering the team’s data into the spreadsheet

**Slide 25-28** – Insert graphs from the Data Template after entering the team’s data into the spreadsheet

**Slides 30-35 (optional)** – Decide how much detail on action planning to cover in maintenance and hide slides if necessary

**Slide 41 (optional)** – Decide whether to cover compassion resilience in maintenance and hide slide if necessary

**Slide 42 (optional)** - Decide whether to review the SAP team’s forms in maintenance and hide slide if necessary